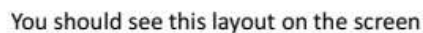
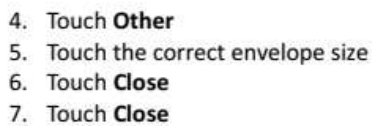
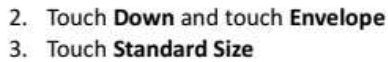
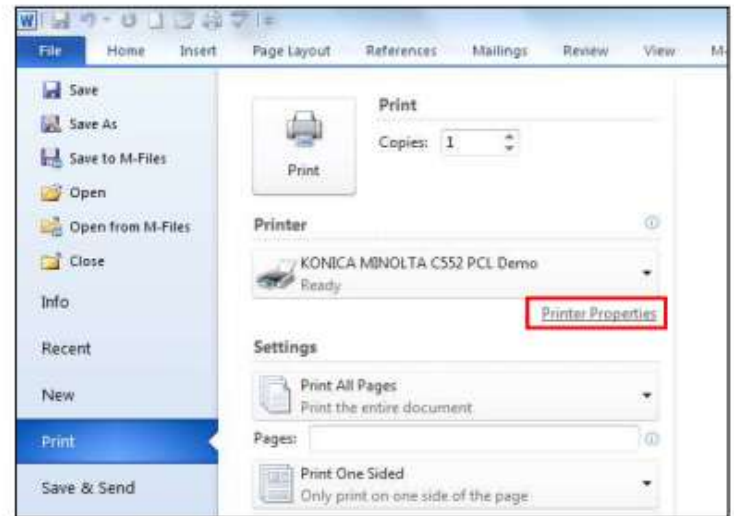


- Note: If the window doesn't pop up touch the **manual feed paper tray** and touch **Settings***



Print the envelope from your computer

1. Click **Printer Properties**



2. Click **Basic** tab
3. Click and change **Paper Type** to **Envelope**
4. Click **OK**
5. Click on **Mailings** at the top of Microsoft Word to continue the envelope entry process



Now you can open your Envelope printing in word:

1. Select Options
2. Fill out address fields and press print.

